



Ethiopian Horticulture Producer Exporters Association (EHPEA)

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Preparation and Printing of Training Posters

The Ethiopian Horticulture Producer Exporters Association (EHPEA) is interested to revise and reprint posters provided to Farms for staff training. Services are required as follows:

1. Some artwork to prepare drawings
2. Preparation of soft copy for Printing, text and some art work to be provided by the client

Note: On completion of the exercise the client will require soft copy of each poster design

3. Printing of Posters, A2 size, 250 gram paper, full colour, 500 or 1000 copies, in three languages 10 designs in Amharic, and Oromifa with 4 of these designs also to be prepared and printed in Wolita

Samples of the work required can be viewed by appointment in the Association Office

Bidders may apply to provide service 1 and 2 or service 3 or all three services. Bids should show clear the itemized cost for each service to be provided.

Application Procedure

Interested suppliers must provide:

A copy of their current Business License, TIN and VAT Registration

Evidence of Physical Address of the company premises

Contact details for the company authorized representative in Addis Ababa

Details of the software and printing press to be used

The Bidder should present in one envelop marked 'Posters', containing the required documents and separate technical and financial proposals having the necessary components within 5 consecutive working days after the announcement the bid.

Technical Proposal should include:

Specification for the finished Poster

A sample poster produced by the Company

Possible date for start and completion of the exercise

Financial Proposal

Individual Service Cost

Cost for 500 and 1000 copies

The proposals should be submitted in person and put in sealed box in the following address:

Ethiopian Horticulture Producer Exporters Association (EHPEA)

On the Road to Chechiniya, around Zerihun Building,

N.B Business Center Building, 6th floor, 603

For more information contact: Tel. 251 11 618 5178, 251 911 634624.

Closing date and time for bids is 09/06/2014 @ 5:00 p.m.